



Email: info@ottershawforum.com Website: www.ottershawforum.com

ONF SC Minutes 8th December 2022, Runnymede Room 7pm

Present: Bob Oliver, Gemma Pickett, Thomas Gundacker, Brian Williams, Nigel Eastman

Apologies: Hannah Lane, Jane Tilley, Julie Last

Minutes of the meeting held on 24th November were agreed.

Communications/Publicity/Social Media

BO mentioned no further communication from Chris Turner regarding the doctor surgery

BO mentioned no further communication from the Good Shepherd Trust regarding plans for the junior school in Ottershaw.

BW raised concern about lack of communication from ONF. 16 emails have been sent in the last 2 years up to the 27th November 2022. Majority of these are administrative, approximately 3 were informative. This links back to communicating regularly via email which is why 'Communication topics' has been added to the agenda recently.

Meeting with RBC

ONF members took Stephanie for a walk around the area, which was very useful followed up with a talk. Stephanie has taken away actions from that meeting and BO has circulated the replies to date. Actions outstanding are with the Green Space Teams.

BW did ask about variations in planning application alterations. Stephanie said it is likely that this will go back to the planning officer rather than to a planning committee. For example, the Carla homes roundabout variations.

Foot/cycle paths was highlighted during the meeting, but no specific comment/feedback was given in the meeting.

The schedule for the Neighbourhood plan was looked at. The ONF have the opportunity to use AECOM to review the plan however, it may sit with them for 6 weeks. Looking at the schedule there is not time to give it to them and meet the 2024 referendum date in May. BO will look into if we could submit it to them to run concurrently.

Action - BO to ascertain if we could submit a draft to AECOM for review concurrently with another aspect in the schedule.

Action – TG April 2023 - consideration needs to be given for the next AGM

SANGS

BO SANG information has been sent off to our SANG Warden (Kathy Miller). Bob has received back the SANG capacity and all our SANGs have capacity still.

Action – JL to ask HL if she knows names of other wardens

Neighbourhood Plan Activities

BO has created a site evaluation template however the feeling is now the priority needs to be refocused on the plan itself.

Action: JL to add NP sections as a standard item on the agenda to ensure discussion each meeting.

BO has finished writing the Natural Environment Section and looked at other neighbourhood plans to see how they have done them. The layout structure has been highlighted at the top of the document which can be used for other ONF committee members for their own sections.

Action: BO to circulate out to all for information to help them write their section.

Action: BW and NE to have first review of the NE document and comments back to BO.

BO has also written the heritage section of the built environment. The following houses are suggested to be added as locally listed buildings:

Cottage Close (row of 8 workers cottages along the path)

Police House on Murray Road -believe this is c.1930

Possibly - 2 thatched cottages nr Annigsley park - BW will find out age of the cottages

Q - Does anyone know when something goes from a locally listed building to listed buildings? Is there anything already on the list which is a candidate for promotion

Action: A basic criteria for locally listed buildings needed to ask the community if they know of any buildings which may be added to this list.

The next key date is 31st March to have a complete 1st draft of the NP

Planning Applications

Travis Perkins, there has been no response from applicants

RBC have an application and an appeal which are both still live. Both are for commercial applications, there are no live residential applications.

SCC, Social Care representative and architect hosted 2 evenings of questions regarding the Brockhurst development which ONF members put a number of questions to. They seemed to have listened about wildlife and ecology concerns however there were some questions which were not answered and still outstanding. Main concerns are parking spaces given the newly approved Parking SPD gives no guidelines whatsoever. We can expect to see an outline application to this very soon.

OE update – The application will go to the planning committee on 14th December 6.30pm.

A320- It appears that the Secretary of State that he will not call it in for review.

ONF and residents' group will write to Tim Hall - Chairman of SCC Planning Committee (Jonathan Hulley is vice chairman) to request an update on where the application is.

Action: BO to circulate drafted email to the 5 community groups for approval to send off.

Finance – Charges for the Runnymede room will increase by 50p an hour in the new year

Website – Emails are being forwarded. BO will test his. Regarding missing emails- WIX have changed the subscription model. Now we are only able to send out 300 emails a month.

Vision and other documents to be loaded to the website

TG to look into why this has happened and how we rectify it.

TG to ask Amanda to assist with uploading documents.

AOB

CPP fall out charts have not been received.

Items to communicate out:

- Summary of the RBC meeting - the fact that we had one.
- Work on the plan continues. These are the sections which make up the NP and a brief paraphrase of what each section is for:
- That we are working towards a 1st draft of the plan by End of March 2023.
- Planning application updates

Action: JL to pull this together?

Proposed dates for January/Feb/Mar 23 meetings:

Thursday Jan 19th

Thursday 2nd Feb

Thursday 16th Feb

Thursday 2nd March

Please let **JL** know if there are any objections to these dates so they can be booked in to the V Hall diary.

The meeting was closed at 20:55

Next Meeting – January 19th, 19:00 Runnymede Room.