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## ONF SC Meeting 27th Mar 2025 – Ottershaw VH 7.00pm

# MINUTES

1. **Those Present:** Julie Last, Bob Oliver, Brian Williams, Thomas Gundacker, Nigel Eastment.

**Apologies:** Gemma Pickett, Jane Tilley. Cllr Mann.

2. **Minutes of last meeting: Chair/Sec**

**Matters arising.**

**BO.** Note and record of previous meeting (17/01/2025) is still outstanding.

**BO** was still to provide status of NP progress to RBC.

**Afternote: Sent on 29 Mar.**

**BO,** Amanda has agreed to help with the website – TG to be available if necessary.

**BW** has not yet spoken with Richard at Trident wrt SC.

**BW** to speak with Royal Mail about cost of flyers for ONF distribution.

**BW** has spoken with the Woodland Trust. He has a document on Ancient Woodland that could be circulated. **BO** interested in the potential for 'free' support. **BW** to circulate any relevant information.

**Afternote: Sent on 29 Mar.**

3. **Councillor Update (not in attendance): Report via JL.**

Report of previous Meeting with police and SCC – They now say the column needs to be 6m high – existing is only 5m. This is the first Carl has heard of this conditionality. The Social Club have agreed to mount a camera on their premises which can be accessed by the police. Ongoing.

**BO,** we need a costing by end of June, for any NCIL involvement. We need proper costed options.

**Afternote: Scoping note regarding NCIL sent to CM/JN on 29 Mar.**

**Neighbourhood Plan : BO**

**Draft Plan** – Awaiting SC Comments. Responses from SC members within approx. 6 weeks please.

**ACTION: All SC Members.**

**Design Code BO**, AECOM meeting with WG to be confirmed. **BO** confirmed they are struggling to arrange an initial meeting. Probably 6 weeks before conclusion of the Design Code work, which drives the deadline for SC responses on the draft plan.

#### **NP - Heritage Assets**

Some information on heritage assets was missing.

**ACTION: BW to review and rectify.**

#### **4. Communications/Publicity/Social Media: JL/GP**

**GP** has produced a draft of a newsletter, using Canva. Everyone likes it. To publicise AGM and for SC volunteers.

**Afternote: Newsletter issued.**

#### **5. Planning Apps: JL**

Nothing new needing our attention.

**BO**, Marryn Copse plus the other new bungalow on the Chobham Road are looking to convert their garages to residential units.

**UK Site Hoardings. BO update** . They had until Mid-March to respond on enforcement issues. Ongoing.

#### **6. Web/IT: TG/BO**

**BO**, Amanda has agreed to cover website updating, with Thomas in 'reserve', if there are any problems. The update will cover structure and content.

**ACTION: BO to review all aspects of the site, there is much that needs updating. BO will provide the info to Amanda to do the updating. E.g. A320, Evidence Base etc.**

#### **7. Finance: BO**

**BO** is having a dreadful time resolving the figures with Groundwork. Trying to 'close out' the end of year grant. Not a requirement for the AGM, but essential for 'Locality' to determine future grants.

**Afternote: Treasurers part completed 29 Mar. Awaiting RBC return of outstanding monies to complete.**

#### **8. Any Other Business:**

**A320: BO**, Need to get the planning officer on board with her role. **BO's** letter has gone to her, which probably prompted the recent info coming from Jonathan on CTMP.

**BO**, CTMP has been issued for comment. **BO** and **Sus** have compiled a response, now issued. It has gone to SCC direct and Cllrs Hulley and Lewis as the Statutory Consultees.

**BO** – CTMP Issues Summarised Included:

- Starting the construction compound being possibly illegal as other conditions have not been discharged prior. Graham are being pushed by SCC Project team

to a schedule that is unrealistic. SCC are getting Grahams to cover for the failings over the last 5 years.

- No contingency for Ambulance station in the event of a major incident.
- No traffic management plan.
- No information for “satellite Sites”

**Afternote: Cllr Hulley has now submitted his CTMP comments and confirmed he is in agreement with our views.**

**BW**, suggested putting barriers around trees. **BO** said that this is part of the BS5837-2012 specification in the planning conditions.

**BO**, Nothing had been received from the Ombudsman regarding our formal complaint.

**JL** reported Carl Mann – has had complaints about current traffic back-ups. There is no traffic management plan for the current traffic lights.

**A320 plot** – Request for a TPO - no response to NE. **BO** reported similar to ONF letters. To be chased.

**A320. Village Strategic Planning.** **TG** said the current roundabout plan creates a huge separation between the current shopping area and any potential for a new retail establishment. The Travis Perkins/Hunts sites was in his opinion better for retail expansion. Option to look at the Hunts site also.

**JL** told the committee that the Atlas site was also owned by Hunts.

**BO**, We need Jane to put the new roundabout on the current layout.

**Afternote: Site options developed, and pros and cons paper. All circulated for SC to consider at next SC.**

**Castle, Asset of Community Value.** **JL**, Our application for Local Asset of Community Value was rejected. Do we want to appeal.

**ACTION – JL to circulate the rejection, to be debated at the next meeting.**

**Neighbourhood CIL.** – **BO** Report – **BO, JL, BW**, attended RBC (together with Cllrs Day and Cressey), and met with Stephanie Broadley who is responsible for CIL/NCIL and infrastructure delivery plan at RBC. They gave an informative presentation. Bidding period, 2 June to 2 August. The requirement to use NCIL allocation within 5 year rule does not apply to a Neighbourhood Forum.

**SC Function.** Carried over from previous agenda, still outstanding. (see below)

**RBC Open Spaces Study:** Now issued for CPP review prior to going out to public consultation. **BO** has reviewed and will circulate to the SC. All public open space assets across the ward are listed. Identifies where there is a shortfall of accessible space. **BO** is concerned that SANGS do not easily fit with the OPEN Spaces. They are included as Open Spaces, so there is an implied overprovision of OS – is that an advantage for residents? **NE** was sceptical of this.

**ACTION: BO to circulate his comments for SC consideration and review.**

**Afternote: Circulated 29 Mar, SC due date 17 April.**

**Redesignation Timeframe.**

**BO**, We need to resolve whether we could/should become a Parish Council – a firm decision is required.

When we re-designate should we incorporate Row Town. It could be a source of more SC members. **TG** stated and it was agreed it was too late for this plan and it was agreed a simple re-designation of the forum to the existing boundaries was the way forward.

**Afternote: After investigation, the redesignation process will need to commence following the AGM.**

**BO**, other consideration was for the finance management and whether the ONF should become incorporated. This would end RBC's involvement as grant managers. Incorporation is advantageous for an NF with capital assets but less so if none. **SC agreed to continue as an unincorporated body.**

**Hare Hill SANG/Car Park.** Now to go out for public consultation. Timeframe uncertain. Awaiting RBC's decision, carried over again. It was assumed that Kathy Miller would contact **BO** the moment plans were afoot.

**Steering Committee Back-up.** **BO** particularly concerned with no a back-up/reserve for the treasurer role.

**AGM content.**

Report on NP and where we are with the A320. New members for SC. Agenda required. Notification needed 3 weeks prior.

**ACTION: JL to contact Duncan.**

**ACTION: BW to ask Richard Roberts and other POC who lived nearby him.**

**ACTION: TG to check the constitution.**

**Afternote: Checked and note sent to SC.**

The meeting closed at 21:15hrs.

Meeting dates booked for R Room VH :

April 10<sup>th</sup> and 24<sup>th</sup>

AGM – 25<sup>th</sup> April.

May 8<sup>th</sup> and 22<sup>nd</sup>