



Email: info@ottershawforum.com Website: www.ottershawforum.com

ONF SC Meeting 22nd June 2023 – Runnymede Room, Ottershaw VH 7pm

MINUTES

Those present: Julie Last, Brian Williams, Bob Oliver, Gemma Pickett, Thomas Gundacker.

Apologies: Hannah Lane, Jane Tilley.

Minutes of last meeting (8th June 23)- Chair/Sec – (Un-minuted)

1. The Town Hall Meeting is now a Resident's Summit to be held on 11th July in the Village Hall.
2. Brox End Nursery. It was noted that RBC would not enforce the Traffic Management Plan to curb parking outside the development.
3. Stonehill Road site (Sunnyside). Caravans are still there. Nothing is on the upcoming Planning Meeting. Watching brief.
4. Carl Mann wants more residents in the Gallery for planning meetings. To be determined and published/supported where appropriate.
5. Issue of videoing councils' meetings. RBC is still avoiding organised filming. Coming up as an agenda item at the next planning meeting.
ACTION: BO to make representation.
6. Lynns Park - application for 5 further pitches. SC objection to be drafted.
ACTION: BO
7. SC Agreed this was an accurate summary for the record.

Communications/Publicity/Social Media – Julie/Gemma

8. GP confirmed the media piece about the meeting with SCC & Cllrs on A320 was posted.
9. Newsletter items. Agreed to be sent monthly. JL to add as a standard Agenda Item.
ACTION: JL
10. BW raised the issue of communication with members. BO stated we need to annually revise our Communication Plan. Now over 18months since last review. This will expose risk areas for treatment for our plan as we approach referendum – emails and newsletter.
ACTION: Comms Sub group (JL & GP) to be formed ASAP to do a health check and revision of the Comms Plan.

Neighbourhood Plan – Bob

11. BO circulated a copy of the published schedule and Proposed revised schedule.
 - a. We need an endorsement from all SC members. This was agreed pending revisions stated below.
 - b. All main sections to be reviewed by 23rd August.
 - c. SC review by 30th Sept 23.
 - d. Key date is Jan 2024 for completed doc to go the RBC and for approval by the statutory consultees. Then the referendum August 2024.
 - e. TG suggests we distribute to members as early as possible. Member Review is another action inserted into the schedule.
 - f. BO, to insert a summary note to members with an overview of the schedule and invitation to participate in any areas of expertise.
 - g. BO anticipates Locality and RBC will push back. NE suggested we need to keep a record of all ONF policies that are rejected – it will tell the story of Council reticence.

ACTION: BO to amend schedule and issue.

Planning Apps – Julie

12. 24 Brox Road. Bob's draft objection letter was discussed. JL, have we stated it is an overdevelopment. BO to amend.

ACTION: BO

13. BO commented the existing Local Plan is well out of step with national and county sustainability goals and targets.

14. Field Nursery RU.23/0544. BO suggested this application cannot get to committee as critical elements are missing. Watching Brief.

15. Stonehill RU.23/0518. ONF have put in an objection. Awaiting developments.

16. A320. BO, mid-July is 6 months after approval when the Landscape Management Plan is due:

- a. Also CTMP, Construction Traffic Management Plan.

ACTION: BO to contact SCC.

17. Lynns Farm. BO, are we going to object to 5 caravans and removal of the trees. Stonehill Crescent Residents Assn. are making representations. Agreed.

ACTION: BO to Draft.

18. S106 for OE is in. Space for Health Centre stays the same. There is 5 years permitted to start the work, then the space is lost. BO has advised Dr Turner.

- a. There are no costs in the S106 document, so it cannot be matched to the local plan.
- b. Also, nothing for education.
- c. Very vague, compounded by the S106/CIL split.

ACTION: BO to send comments to RBC.

Finance – Bob

19. Still no movement on grants process. SC agreed continued expenditure from existing non-grant funds.

Web/IT -Thomas

20. TG, we are paying for a Google email account. WIX are saying if we want to maintain facilities we need to pay more. Prev 3 emails per month to all members was included, now they have changed the package, so we no longer get that facility. Now we have access to only 500 emails to individuals per month (one mail to members). TG, option is to send emails by Google directly, not via WIX.

- a. Discussion on Google Workspace - JL to see if we can get access to that as a non-profit organisation.

ACTION: JL

- b. Options were discussed. It was agreed we needed the flexibility to email members when necessary, at least effort by ONF members.

21. BO confirmed every 5 years the ONF will have to be redesignated – NLT October 2025. There may be merit in advancing this to align plan and secure funding. Watching brief.

AOB

22. Start to plan for the Public Meeting on 11th July re A320. J Hulley is hosting:

- a. JH told Carl Mann he was organising outside contract to do distribution but offers to distribute have come in to OWARA and ONF. ACTION CM to check with JH.

23. Berkeley Homes: JL, JT and BO met with them at the pub. Discussed potential development areas. We need to be more prescriptive about what the trade might be for Community Facilities. JL stated we need to keep this in line with our surveys. We need to bring the community along with our plan. Same discussion is needed with Ashhill and other landowners/developers. Our delayed position RE further engagement was agreed.

24. ASB – JL, folks need to report any/all issues. The reporting procedure was unclear. Confirmed via Runnymede Beat. ONF need to publicise.

ACTION: JL/GM

- a. BO The boundary between ASB and crime is unclear. All needs reporting.
- b. BO, 2 local fishing clubs are losing members due to ASB on their lakes.

25. FETE.BO – have we got a banner for stand?

ACTION: JL to locate.

- a. Banner and table – JL, what do we put on it? Large area map. Much discussion. BO/JL to work out detail.

ACTION: BO/JL.

26. BO, missed the RBC design Code Meeting – needs to re-engage in the future.

27. TG, SCC on-line consultation of RBC walking and Cycling infrastructure plan. TG will circulate access details to download a copy as too large to distribute.

The meeting finished at 21:30.